



**Certified Customs Specialist  
CCS Designation  
Statement of Use**

---

1. This article details the use of the Certified Customs Specialist's (CCS) designation, the circumstances under which it may be used, and permission to use the NCBFAA Educational Institute logo as a privilege of certification.
2. The Certified Customs Specialist's designation is conferred on two groups: the first are licensed customs brokers who have grandfathered into the program. The second group consists of successful graduates of the CCS course offered throughout the year.
3. Once qualified, the NCBFAA Educational Institute grants each CCS the right to use the designation after his or her name on correspondence, business cards, and so forth, for as long as the applicant's certification remains in force and effect.
4. A CCS from either group is entitled to use the initials of the designation after his or her name. The proper form is CCS – with a comma after the surname and *no* periods following each letter. *i.e. John Doe, CCS*
5. The CCS is also entitled to wear the NCBFAA Educational Institute pin.
6. The CCS may use the NCBFAA Educational Institute logo on letterhead and business cards to indicate attainment of certification. Permission is required from the NCBFAA Educational Institute Executive Director or Education Coordinator to use the logo. Requests may be made to [NEI@NCBFAA.org](mailto:NEI@NCBFAA.org).
7. The CCS designation is reserved to the individual who has been certified by the NCBFAA Educational Institute. The title is non-transferrable.
8. A CCS's use of the title and logo must not be done in such a way as to infer NCBFAA endorsement of any service or business. Each CCS is expected to exercise good judgment in the use of the title and logo so that such a display will not misrepresent the proper meaning and context of the designation.
9. Once a certificant's designation has lapsed, been revoked, or canceled, the individual may no longer use the CCS initials or wear the pin. Any CCS logo or indication thereof on stationary and other items associated with the certificant must be withdrawn.
10. All dual Canadian/U.S. CCS is recommended to use this notation: ***CCS (Canada/United States)***

Rev. 20150531